

LOWER ALLEN TOWNSHIP JOB DESCRIPTION



POSITION TITLE: School Crossing Guard		BAND: PUBLIC SAFETY	BBP CLASS: 1
DEPARTMENT: POLICE	SUPERVISOR: Police Records Supervisor	ACCOUNTABILITY: COMMANDER SUPPORT SERVICES	
NAME:		ISSUE DATE:	PAGES 1

POSITION SUMMARY:

Part time position up to 20 hours per week. Responsibilities require consistent attention and commitment to this agency's mission. All assigned duties and tasks are expected to be performed in an effective, efficient and safe manner. The Crossing Guard must accept the responsibility to support and promote this organization's mission and comply with its directives. Personal conduct and behavior (on duty as well as off duty) must be such that it does not bring disrepute or unnecessarily endanger the public's trust or confidence in the agency or its members. Assignments take place outdoors at assigned school crossings. The Crossing Guard is responsible for safely walking the school children to and from school.

ESSENTIAL FUNCTIONS OF THE JOB:

Safely walk children to and from school at assigned school crossing.

Has the ability to stand for an extended period of time and can walk up to a mile.

Has the ability to supervise a group of children.

Has the ability to control traffic at assigned crossings to allow children to safely cross the street.

Can follow directions, has the ability to periodically complete training, and to verify work hours in department's database.

QUALIFICATIONS:

Citizen or National of the United States, a lawful permanent resident alien, or an alien authorized to work in the United States.

18 years of age.

High School diploma or equivalent.

Possession of a valid Pennsylvania Motor Vehicle Operator's License.

Ability to communicate effectively and professionally in English both verbally and in writing.

Offer of employment is contingent upon the successful completion of a satisfactory background investigation.

I have read the foregoing job description and certify that I can perform all aspects of the job and meet qualifications as required by Lower Allen Township.

Employee

Date

Supervisor

Date